



### DATA PORTABILITY REQUEST FORM

I. DATA SUBJECT INFORMATION	
FULL NAME	
ADDRESS	
EMAIL ADDRESS:	MOBILE NO.

II. INFORMATION REQUESTED - <i>Kindly check.</i>
<input type="checkbox"/> Data actively and knowingly provided by the data subject, i.e., name, address, age, username, or other information given; Details: _____
<input type="checkbox"/> Observed data provided by virtue of data subject's use of the service or the device, i.e. access logs, transaction history, location data, etc. Details: _____

III. DETAILS OF REQUEST - <i>Kindly check.</i>
The following conditions must concur for the exercise of the right to data portability:
1. Processing is based on <input type="checkbox"/> consent or <input type="checkbox"/> contract (specify _____); and
2. Personal data is processed by electronic means and in a structured and commonly used format such as <input type="checkbox"/> CSV, <input type="checkbox"/> XML, <input type="checkbox"/> JSON, <input type="checkbox"/> RDF, or <input type="checkbox"/> others _____.

IV. PERSONAL INFORMATION CONTROLLER - RECIPIENT
Name: _____
Address: _____
Email Address: _____

V. DECLARATION
I declare that this form is accomplished by the undersigned and is a true, correct, and complete statement of the information contained herein. I also authorize <b>Securities Clearing Corporation of the Philippines</b> to verify/validate the contents stated herein.

\_\_\_\_\_  
SIGNATURE OVER PRINTED NAME

\_\_\_\_\_  
Date

FOR INTERNAL USE ONLY	
RECEIVED BY:	REMARKS:
DATE RECEIVED:	

**Instructions:** Kindly submit this form to Securities Clearing Corporation of the Philippines ("SCCP") at 6<sup>th</sup> Floor, PSE Tower, 5<sup>th</sup> Ave. cor. 28<sup>th</sup> St., Bonifacio Global City, Taguig, or email it to the Data Protection Officer at [sccpdataprivacy@sccp.com.ph](mailto:sccpdataprivacy@sccp.com.ph). Please present your government issued ID or any valid ID for verification.

**Privacy Notice:** SCCP will collect, record, store, use, disclose, and process your personal information for the purpose of your request and for purposes relevant thereto. SCCP will retain your personal information as long as necessary and we will safely destroy it after the applicable retention period. You have rights under the Data Privacy Act such as rights to be informed, access, correct, object, withdraw, erasure, data portability, file complaint, and damages. You should be aware that there are risks in the processing of your personal information and for safeguards to protect it, kindly read our Privacy Policy at [www.sccp.com.ph](http://www.sccp.com.ph) or contact the Data Protection Officer at [sccpdataprivacy@sccp.com.ph](mailto:sccpdataprivacy@sccp.com.ph) for any concern or for the exercise of your right.